

UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF NEVADA

FEDERAL DEPOSIT INSURANCE
CORPORATION, AS RECEIVER OF
SILVER STATE BANK

Plaintiffs,

vs.

COREY L. JOHNSON; DOUGLAS E.
FRENCH; GARY A. GARDNER; and
TIMOTHY S. KIRBY

Defendants,

Case No.: 2:12-CV-209-KJD-PAL

ESI PROTOCOL

For the reasons stated in a separate written order, IT IS ORDERED that the parties and their respective counsel shall be governed by the terms and conditions concerning the production of ESI documents as follows:

1. This action relates to Silver State Bank ("Silver State" or "the Bank"). On September 5, 2008, Silver State was closed by the Nevada Financial Institutions Division, and the Federal Deposit Insurance Corporation ("FDIC") appointed as receiver of the Bank pursuant to 12 U.S.C. § 1821(c). As used herein, "FDIC" or "Plaintiff" means the FDIC in its capacity as Receiver of Silver State, and "Defendants" means Corey L. Johnson; Douglas E. French; Gary A. Gardner; and Timothy S. Kirby.
2. This Protocol applies to the ESI provisions of Fed. R. Civ. P. 16, 26, 33, 34, or 37, and, insofar as it relates to ESI, this Protocol applies to Fed. R. Civ. P. 45 in all instances where the provisions of Fed. R. Civ. P. 45 are the same as, or substantially similar to, Fed. R. Civ. P. 16, 26, 33, 34, or 37. As used herein, the words "Party" or "Parties" include Plaintiff and Defendants and any person or entity that is served with a subpoena pursuant to Fed. R. Civ.

1 P. 45. Nothing contained herein modifies Fed. R. Civ. P. 45 and, specifically, the provision of
2 Rule 45(c)(2)(B) regarding the effect of a written objection to inspection or copying of any or
3 all of the designated materials or premises.

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5 3. In this Protocol, the following terms have the following meanings:

6 A. "Metadata" means: (i) information embedded in a Native File, including
7 but not limited to the information identified in Exhibit A, that is not
8 ordinarily viewable or printable from the application that generated,
9 edited, or modified such Native File; and (ii) information generated
10 automatically by the operation of a computer or other information
11 technology system when a Native File is created, modified, transmitted,
12 deleted, or otherwise manipulated by a user of such system. Metadata is
13 a subset of ESI.

14 B. "Native File(s)" means ESI in the electronic format of the application in
15 which such ESI is normally created, viewed, and/or modified. Native
16 Files are a subset of ESI, including but not limited to the files identified
17 in Exhibit A.

18 C. "Static Image(s)" means a representation of ESI produced by converting
19 a Native File, including but not limited to the files identified in Exhibit A,
20 into a standard image format capable of being viewed and printed on
21 standard computer systems. In the absence of agreement of the Parties or
22 order of Court, a Static Image should be provided in 300 dpi resolution,
23 single-page black and white CCITT Group IV Tagged Image File Format
24 (TIFF or .TIF files). If a TIFF or .TIF file cannot be created, then the
25 Static Image should be provided in Portable Document Format (PDF). If
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1 load files¹ were created in the process of converting Native Files to Static
2 Images, or if load files may be created without undue burden or cost,
3 Opticon, and .dat load files should be produced together with Static
4 Images.

5 4. The provisions set forth in Exhibit "A" shall govern the production of ESI.

6 5. FDIC or its contractors are in possession of certain ESI related to Silver State.
7 The Silver State related ESI includes the following processed databases: (1) SI Forensic Data;
8 (2) SI Scanned Documents; (3) SI Email; and (4) various loan-related databases (SI JH Synergy
9 Document Images 40; SI JH Synergy Document Images 40I). Subject to this Protocol and the
10 Stipulated and Agreed Confidentiality and Non-Disclosure Agreement and Protective Order
11 (Docket No. 62), and pursuant to an Order of the Court which shall be deemed made by
12 approval of this Protocol, the FDIC shall produce responsive non-privileged documents from
13 databases (1) through (4), collectively the "FDIC ESI" for inspection by the Defendants.
14 Responsive documents withheld on the basis of privilege, work product, or similar exemption
15 shall be logged and the log made available with the document production.
16

17 The FDIC also has another database, the network file shares database (SI File shared
18 metadata 51 and SI Shared Folders 51) that has not been OCR'd and is not in a full
19 text searchable form pursuant to this agreement. The FDIC will search and produce responsive
20 non-privilege documents based on the current metadata associated with this database. Upon
21 review of the documents produced, if the defendants determine that they require OCR searches
22 of the fileshare database, the parties will discuss and attempt to reach an agreement regarding
23 the OCR processing and production of this database and the costs involved in doing so. If the
24

25 ¹ A "load file," as that term is used herein, refers to the file necessary to load data into a
26 reviewable database. A load file can, for example, specify what individual pages belong
27 together as a document, what attachments are included with a document, where a document
28 begins and ends, and what metadata is associated with a document.

1 parties are unable to reach an agreement, the parties will have the right to address issues relating
2 to that database with the Court. Any issues relating to the non-OCR database will not be subject
3 to this agreement, except with respect to the procedure addressed in this paragraph, but will
4 instead be addressed under the general rules addressing the production of electronically stored
5 information.

6 6. Defendants shall collectively identify a reasonable set of search terms to run
7 across the processed FDIC ESI. Thereafter, the Parties shall meet and confer in good faith to
8 establish agreed search terms. If the Parties are unable to agree upon search terms after
9 conferring in good faith, any Party may raise the issue with the Court by motion. After the
10 Parties have agreed upon search terms, or established search terms, or established search terms
11 with the assistance of the Court, the FDIC shall export to a Relativity database the documents
12 captured by the agreed-upon search terms. The FDIC will then have an opportunity to conduct
13 a review of the documents captured by the agreed-upon search terms and remove and log any
14 documents that it believes to be privileged, subject to the work product doctrine, non-
15 responsive, or otherwise not discoverable. Defendants shall then be granted access to the
16 Relativity database for inspection of the documents, and may designate the documents they
17 wish to have delivered.² The FDIC shall then have an opportunity to conduct a review of the
18 documents designated for delivery and remove and log any documents that it believes to be
19 privileged, subject to the work product doctrine, non-responsive, or otherwise not discoverable.
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21
22 ² Generally, during this review documents cannot be printed or downloaded. However, on a
23 limited basis as a result of rendering viewing limitation of the document within Relativity, a
24 corrupt file, or the file is too large to view within Relativity, Defendants' counsel may request
25 the vendor hosting the Relativity database to permit downloading or printing of documents, in
26 PDF format, to facilitate their review and communications with their clients, but at the end of
27 Defendants' review, all documents so downloaded or printed and all copies thereof shall not be
28 used in any way whatsoever and are marked "Confidential" and subject to the Protective Order
on file with the Court; any such requests shall remain confidential between Defendants' counsel
and the vendor and shall not be disclosed to Plaintiff or its counsel.

1 The FDIC will then produce responsive non-privileged documents designated for delivery.
2 Documents withheld on the basis of privilege, work product, or similar exemption shall be
3 logged and the log made available with the document production. The parties may make
4 multiple requests for production of documents utilizing this process, and subsequent
5 productions can be separately identified in the Relativity database when the party marks
6 documents for production. Defendants shall collectively pay a monthly fee of \$10 per gigabyte
7 of ESI hosted on the Relativity database, and shall collectively pay a fee of six cents per page
8 (\$0.06/page) for all documents produced and delivered by FDIC from the Relativity database.
9 Each Defendant shall be relieved of his or her duty to pay the monthly hosting fee upon
10 advising the FDIC that he or she no longer requires access to the Relativity database; provided,
11 however, that if any disputes between the parties exist that require continued use of the
12 Relativity database, each Defendant involved in such dispute shall pay their share of the
13 monthly hosting fee until the dispute is resolved.
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15 7. If Defendants are in possession of certain ESI, including, without limitation,
16 email and documents of various types, subject to this Protocol and the Stipulated and Agreed
17 Confidentiality and Non-Disclosure Agreement and Protective Order (Docket No. 62), and
18 pursuant to an Order of this Court which shall be deemed made by approval of this Protocol, (1)
19 Defendants shall produce for inspection by the FDIC, ESI that is responsive to FDIC's
20 document requests; (2) FDIC may designate the documents it wishes to have delivered; and (3)
21 Defendants shall produce any non-privileged documents designated for delivery, and log any
22 document reasonably believed not discoverable because it is privileged, subject to the work
23 product doctrine, nonresponsive, or otherwise not discoverable. Plaintiff shall pay a monthly fee
24 of \$10 per gigabyte of ESI hosted on the Relativity database, and shall pay a fee of six cents per
25 page (\$0.06/page) for all documents produced and delivered by the Defendant from the
26 Relativity database.
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11. Nothing in this Protocol requires Plaintiff or Defendants to produce again information that was produced to the other before this agreement has been entered by the Court.



Peggy A. Leen
United States Magistrate Judge

Exhibit "A" to ESI Protocol

Form of Production for Email

All electronic email from Windows-Based ESI ("WEST") shall be produced as Static Images complete with full text extracts and the following fields of metadata:

1. Custodian (Name of Custodian from which file is being produced);
2. Other Custodians (Name(s) of custodian(s) who had exact copy of message before de-duplication);
3. Author (FROM field);
4. CC;
5. BCC;
6. Recipient (TO field);
7. MD5 Hash Value or Equivalent;
8. Date Sent (Date the email was sent);
9. Date Received (Date the file was received);
10. Time Sent (Time the email was received);
11. Time Received (Time the email was received);
12. File Type (Application used to create the file);
13. Page Count;
14. File Ext (Extension for the file);
15. PST Name;
16. Body Text (Extracted text);
17. Bates Begin (Beginning Production Number);
18. Bates End (Ending Production Number);
19. Attach Begin (Beginning Attachment Range Number);

1 20. Attach End (Ending Attachment Range Number),

2 Electronic mail shall be produced along with attachments to the extent the message
3 and/or any attachment is responsive, relevant and not privileged. As a general matter, subject to
4 specific review, a message and its attachments(s) shall not be withheld from production based
5 on the fact that one or more attachments are privileged, irrelevant, or non-responsive. To the
6 extent the message and/or one or more attachments is privileged or non-responsive, the
7 responsive, non-privileged documents shall be produced along with placeholders indicating
8 whether the accompanying record was withheld as non-responsive or privileged. All Parties
9 should confirm that their ESI is Windows-based or, if not, identify the other forms of ESI within
10 their possession, custody and control.

11 **Form of Production for Other WESI**

12 All other WESI (including attachments to electronic mail) shall be produced in 300 dpi
13 resolution, single-page black and white CCITT Group IV Tagged Image File Format complete
14 with full text extracts and the following fields of Metadata:

- 15
- 16 1. Custodian (Name of Custodian from which file is being produced);
 - 17 2. Other Custodians (Name(s) of custodian(s) who had exact copy of file before de-
18 Duplication);
 - 19 3. Author;
 - 20 4. Doc Title (Title of file from properties);
 - 21 5. Doc Subject (Subject of file from properties);
 - 22 6. Created Date (Date the file was created);
 - 23 7. Created Time (Time the file was created);
 - 24 8. Last Modified Date (Date the file was last modified);
 - 25 9. Last Modified Time (Time the file was last modified);
 - 26 10. Last Saved By (Name of user who last saved the file);
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11. File Type (Application used to create the file);
12. Doc Type;
13. Page Count;
14. File Ext (Extension for the file);
15. Path (Full path of the original location where the file was located);
16. MD5 Hash (MD5 hash value of the original native file);
17. Body Text (OCR for paper data or Extracted text for all ESI);
18. Bates Begin (Beginning Production Number);
19. Bates End (Ending Production Number);
20. Attach Begin (Beginning Attachment Range Number);
21. Attach End (Ending Attachment Range Number).

Form of Production

The Parties shall have the right to request that ESI be produced in native format in addition to the format set forth above when a party has a reasonable belief that the native ESI contains additional information not otherwise viewable from the production format set forth above and such additional information is reasonably calculated to lead to the discovery of admissible evidence. These documents will be accompanied with the appropriate load files indicating a cross reference to the Bates numbered Static Image.

Load Files

All WESI shall be produced along with an IPRO, Opticon, or Summation DII load file indicating Bates numbers and document breaks. Metadata shall be produced in Concordance DAT file format and extracted full text shall be provided in TXT file format at the document level. Non-Windows-Based Applications and Data shall be subject to the same production requirements to the extent technically and legally feasible.

Data Culling

The following file types shall be processed for production:

Extension	File Type Description
cab	Windows cabinet (data will be extracted and container file discarded)
csv	Comma Separated Values file
dat	Data file
dbx	Outlook Express E-mail Folder
doc	Microsoft Word
docm	Microsoft Word Template
docx	Microsoft Word 2007
dxl	Lotus Notes Message File
efax	Electronic fax documents
email	Outlook Express E-mail Message
eml	Outlook Express Saved Mail Message files
emlx	Apple Mail email message
htm	Web based Hypertext Markup Language File
html	Web based Hypertext Markup Language File
ics	Calendar items in Apple, Mozilla and Google
key	Apple Keynote presentation
maildb	MSN Mail file
mbox	Unix MAC file mailbox
mlm	Novell GroupWise saved email message file
mdb	Microsoft Access Database
mht	Multipurpose Internet Mail Extension
mim	Multipurpose Internet Mail Extension
mpp	Microsoft Project

msg	Outlook Mail Message
nsf	Lotus Notes (data will be extracted and container file discarded)
ost	Microsoft Outlook Offline folder file (data will be converted, extracted, and container file discarded)
pbx	Outlook Express message folder file
pdf	Portable Document Format File
pop	PopMail messages file
pps	Microsoft PowerPoint Show file
ppt	Microsoft PowerPoint file
pptx	Microsoft PowerPoint 2007
pst	Microsoft Outlook personal folder file (data will be extracted and container file discarded)
rar	WinRAR compressed archive (data will be extracted and container file discarded)
rtf	Rich Text Format
tif	Tagged Image Format
txt	Plain Text File
wks	Works Spreadsheet
wpd	Corel WordPerfect
wps	Microsoft Works Word Processor Document
xls	Microsoft Excel
xlsx	Microsoft Excel 2007
xml	Extensible Markup Language File
xps	XML Paper Specification
zip	Zipped Compressed File (data will be extracted and container file discarded)
zipx	Extended Zipped Compressed File (data will be extracted and container file discarded)

Duplicates

ESI will be de-duplicated across the entire set of responsive ESI before export to the Relativity database. In the case of e-mail, the original sender's version of the e-mail will be the version produced. In the case of other documents, to the extent feasible, the version created by the author of the documents will be produced.

Color

Where the original of a produced document is in color, and color is material to the interpretation of the document, the receiving party may request that the document be produced in color (whether electronic or paper). Otherwise, production will be in 300 dpi resolution, single-page black and white CCITT Group IV Tagged Image File Format.

Physical Documents

Documents that exist solely in hard-copy format shall be converted and produced following the same protocols outlined above. The metadata shall indicate document breaks and identify the custodian from whom the document was collected. The ".tiff" files shall be subject to an Optical Character Recognition ("OCR") process.